

No. 1854/ICR/24 Date: 14/09/2024

NOTICE FOR FORM FILL UP (+2 2nd Yr. ARTS/SC./COM./VOC.)
(For Regular & Ex-Regular)

As per the CHSE Notification No. EG-1-387/2024/3883/CHSE. Date. 12.09.2023. It is for the information of all concerned that the students who want to appear the **Annual H.S.Exam.2025** as a **Regular & Ex-Regular** student is required to fill up the application form on production of the following documents. The candidates, who have secured 210 or more marks in the H.S.Exam.2024 or 2023, are eligible for Compartmental Examination.

DOCUMENTS TO BE PRODUCED BY THE CANDIDATE (. EX-REG. & REG)

1. College Identity Card.
2. Original & Xerox copy of 10th Board Certificate & Mark sheet with Self-attested photocopy (**Reg. & Ex-Reg. Students**)
3. Original CHSE Registration Card with Self-attested photo copy.
4. Two nos. of Recent Pass Port size coloured photographs with College Roll number and name written on the back side with marker pen (If photo is not found in 3G form) (**Reg. & Ex-Reg. students**)
5. Original and Self-attested photo copy of Registration Card, Failed mark sheet to verify eligibility of **Compartmental case**.
6. Original and Self-attested photo copy of Registration Card, the previous year's failed mark sheet & Admit Card (**For Ex-Regular students**)
7. Original and Self-attested photo copy of Registration Card (**For Ex-Regular Students Registered upto 2023**) Appearing for first time.

SCHEDULE FOR REGULAR & EX- REGULAR CANDIDATES:

Activity	Date with out fine	Time	Hall	Date with fine of 200/-	Date with fine of 600/-	O/C. form fill up Verifying Officer	Supporting Staff
+2 Science & Voc. Reg. & Ex-Reg.	18.09.24 to 20.09.24	10.00 am to 1.00 pm	H-09	04.10.2024 TO 08.10.2024	11.11.2024 to 16.11.2024	Mr. A. K. Mohapatra, L/Voc. Mr. K. M. Jena, L/Chem Miss S. Lakra, L/Math Mr. R. Kujur, L/Math Mrs. R. Tigga, L/ Bot	Mr. P.Badaik, Lib. Attd. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr.J Samasi, Peon
+2 Arts. Reg. & Ex-Reg.	21.09.24 to 24.09.24	10.00 am to 1.00 pm	H-09	04.10.2024 TO 08.10.2024	11.11.2024 to 16.11.2024	Mr. L.K.D. Majhi, L/Eng Dr. M. Senapati, L/Odia Mrs. R. R. Sahoo, L/Hindi. Mr. D. Pradhan, L/Phil	Mr. P.Badaik, Lib. Attd. Mr. B. C. Sethy, LA/Stat. Mr. T. Kishan, Peon. Mr.J Samasi, Peon
+2 Com. Reg. & Ex-Reg.	25.09.24 to 28.09.24	10.00 am to 1.00 pm	H-09	04.10.2024 TO 08.10.2024	11.11.2024 to 16.11.2024	Miss Rasmita Oram, L/Com. Mr. S. Sahu, L/Com Miss R. S. Tirkey, L/Com. Mr.S. B. Jain, L/Com	Mr. P.Badaik, Lib. Attd. Mr. B. C. Sethy, LA/Stat. Mr. T. Kishan, Peon. Mr.J Samasi, Peon

The above Verifying Officer are requested to verify the original and attest the Xerox copies of Regn. Card and signature on the reverse of the application form of the candidates on behalf of the undersigned.

LAST DATE OF FORM FILL-UP (WITH FINE Rs.600/-) – 16.11.2024

So, the students, Parents & Guardians are required to be careful for filling up of forms latest by the above dates positively.

- No extension of dates for form fill up will be made under any circumstances.
- If any of the last date falls on Sunday or public holiday or subsequently declared as a holiday, the last date will be shifted to the next working day.

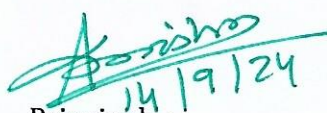
BREAK UP OF FEES TO BE DEPOSITED BY A CANDIDATE AT THE TIME OF FORM FILL UP:

Sl. No.	Description	Amount (Rs)
1.	Examination Fees	-- 165/-
2.	Centre Charge	-- 120/-
3.	Enrolment Fees	-- 25/-
4.	Fee for memorandum of Marks (Pass/Fail)	-- 100/-
5.	Fees for Migration Certificate per candidate.	-- 100/-
6.	Fees for Pass Certificate per candidate.	-- 100/-
7.	Supervision fees	-- 30/-
8.	Cross list fees	-- 5/-
9.	Processing Fees	-- 5/-
10.	Fee for Examination form (3G)	-- 5/-
11.	Fee for Photo Printing	-- 20/-
12.	Fee for Coding	-- 25/-
13.	Computing fees	-- 20/-
		Total =Rs.720=00
14.	1 st Late fine (Per student)	-- 200/-
15.	2 nd Late fine (Per student)	-- 600/-
16.	Project Work Fees for all Commerce students (Per subject)	-- 40/-
17.	Practical Examination /Project evaluation Fee (Per Practical paper)	40/-
18.	(N.B: In Biology paper one has to pay Rs- 80/- towards practical fee as it has two components: Biology-I (Bot.) & Biology-II (Zoology and each Component Rs. 40/-)	
19.	Internal examination/ evaluation/ updation Fee per paper per student for all stream.	-- 40/-
20.	Change of Examination Centre	-- 500/-
21.	Additional Centre charge for the candidates	-- 50/- (Per candidate)

(Internal Examination Fee is to be collected from regular students in Arts/ Commerce/ Science & Vocational streams including Correspondence Course for Non- Practical/ Non Project subjects only)

O/C,
Examination

Copy to: BCR/GCR/GNB/ Cash Sect./Accts./Exam. file/College Group/ website.


Principal
Ispat H. S. School, Rourkela
Ispat Higher Secondary School
Sector-16, Rourkela-3