

No. 3203 /ICR /2025 Date: 09/10 /2025

NOTICE FOR FORM FILL UP (+2 2nd Yr. ARTS/SC./COM./VOC.)
(For Regular & Ex-Regular)

As per the CHSE Notification No. EG-1-413/2025/3694/CHSE (O). Dated. 06.10.2025, Enrollment (Form Fill-up) of Regular students and Form Fill up of ex-regular students will be done for class XII students of Arts, Commerce, Science and Vocational streams including Correspondence course for Annual H. S. Examination, 2026 as per the following Schedule & guideline.

ELIGIBILITY CRITERIA FOR ENROLLMENT OF REGULAR CANDIDATE FOR A.H.S. EXAMINATION, 2026:

All candidates registered under CHSE, (O) in the year 2024 are eligible to appear at the Annual H.S. Examination, 2026.

"ENROLLMENT FEES" FOR THE ANNUAL H.S. EXAMINATION-2026

(i) Examination Form Fill up fees per candidate,	Rs.600/-
(ii) Fees for Migration Certificate per candidate,	Rs.100/-
(iii) Fees for Pass Certificate per candidate,	Rs.100/-
Total =	Rs.800/-
(iv) Project Work/ evaluation and updation Fee for all Commerce students per paper per student	Rs.40/-
(v) Practical Examination fees/ evaluation fee per paper per student	Rs.40/-
(vi) Internal Examination / evaluation / updation Fee per paper per student for all stream	Rs.40/-
(vii) 1 st Late Fine (Per student)	Rs.200/-
(viii) 2 nd Late Fine	Rs.600/-

(Internal Examination Fee is to be collected from regular students in Arts/ Commerce/Science & Vocational streams including Correspondence Course for non-Practical/Non Project subjects only)

NB: In Biology paper one has to pay Rs. 80/- towards practical fee as it has two components Biology-I (Bot.) & Biology-II (Zoology) and for each Component Rs. 40/-)

COMPARTMENTAL CANDIDATE:

A candidate can fill up form as a Compartmental candidate if he/she satisfies all the following criteria:

- Secured an aggregate of 210 marks in 2024 AHSE or 2025 AHSE,
- Either failed in one or more papers, or his/her Paper (s) has been cancelled due to adopting malpractice in 2025 AHSE / AHS (INSTANT) Examination or 2024 AHSE / AHS (INSTANT) Examination,
- Interested to fill up the failed subject only.

(NB: A candidate who has failed in any examination before 2024 and satisfying all above criteria shall not be allowed to fill up form as Compartmental candidate.)

DOCUMENTS TO BE PRODUCED BY THE CANDIDATE (EX-REGULAR. & REGULAR)

- College Identity Card and wear in proper College Uniform (Regular & Ex- regular students)
- Original & Xerox copy of 10th Board Certificate & Mark sheet with Self-attested photocopy (Reg. & Ex-Reg. Students)
- Original CHSE Registration Card with Self-attested photo copy.
- Two nos. of Recent Pass Port size coloured photographs with College Roll number and name written on the back side with marker pen (If photo is not found in 3G form) (Reg. & Ex-Reg. students)
- Original and Self-attested photo copy of Registration Card, Failed mark sheet to verify eligibility of **Compartmental case**.
- Original and Self-attested photo copy of Registration Card, the previous year's failed mark sheet & Admit Card (For Ex-Regular students)
- Original and Self-attested photo copy of Registration Card (For Ex-Regular Students Registered upto 2024) Appearing for first time.

SCHEDULE FOR EX- REGULAR CANDIDATES:

Activity	Date with out fine	Time	Hall	Date with fine of 200/-	Date with fine of 600/-	O/C. form fill up Verifying Officer	Supporting Staff
+2 Science & Voc. Ex-Regular	13.10.25 to 22.10.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Mr. A. K. Mohapatra, L/Voc. Mrs. R. Baxla, L/Eng. Mrs. F. Naz, L/Eng. Mrs. P. Burh, L/Zool Miss S. Lakra, L/Math Miss A. Ekka, L/Chem. Mr. R. Kujur, L/Math	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon
+2 Arts. Ex-Regular	13.10.25 to 22.10.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Dr.(Mrs.) A. Kodamasing, L/Anth. Mr. L.K.D. Majhi, L/Eng. Dr.(Mrs) M. Senapati, L/Odia. Mr. D. Pradhan, L/Phil Miss B. Naik, L/Pol.Sc.	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon
+2 Com. Ex-Regular	13.10.25 to 22.10.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Mr. S. B. Jain, L/Com Miss R. S. Tirkey, L/Com. Mr. S. Sahoo, L/Com. Mr. S. Sahu, L/Com Miss P. Xess, L/Com.	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon

SCHEDULE FOR REGULAR CANDIDATES:

Activity	Date with out fine	Time	Hall	Date with fine of 200/-	Date with fine of 600/-	O/C. form fill up Verifying Officer	Supporting Staff
+2 Science & Voc. Regular	20.10.25 to 23.10.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Mr. A. K. Mohapatra, L/Voc. Mrs. R. Baxla, L/Eng. ... Mrs. F. Naz, L/Eng. Mrs. P. Burh, L/Zool Miss S. Lakra, L/Math Miss A. Ekka, L/Chem. Mr. R. Kujur, L/Math	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon
+2 Arts. Regular	24.10.25 to 27.10.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Dr.(Mrs.) A. Kodamasing, L/Anth. Mr. L.K.D. Majhi, L/Eng. Dr.(Mrs) M. Senapati, L/Odia. Mr. D. Pradhan, L/Phil Miss B. Naik, L/Pol.Sc.	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon
+2 Com. Regular	28.10.25 to 01.11.25	10.00 am to 1.00 pm	H-07	10.11.25 TO 13.11.25	17.11.25 & 18.11.25	Mr. S. B. Jain, L/Com Miss R. S. Tirkey, L/Com. Mr. S. Sahoo, L/Com. Mr. S. Sahu, L/Com Miss P. Xess, L/Com.	Mr. P.Badaik, Lib. Attd. Mr. T. Kishan, Peon. Mr. B. C. Sethy, LA/Stat. Mr. D. Hati, LA/Chem. Mr. J Samasi, Peon

The above Verifying Officer are requested to verify the original and attest the Xerox copies of Regn. Card and signature on the reverse of the application form of the candidates on behalf of the undersigned.

LAST DATE OF FORM FILL-UP (WITH FINE Rs.600/-) – 18.11.2025

So, the students, Parents & Guardians are required to be careful for filling up of forms latest by the above dates positively.

- No extension of dates for form fill up will be made under any circumstances.
- If any of the last date falls on Sunday or public holiday or subsequently declared as a holiday, the last date will be shifted to the next working day.

BREAK UP OF FEES TO BE DEPOSITED BY A CANDIDATE AT THE TIME OF FORM FILL UP:

Sl. No.	Description	Amount (Rs)
1.	Examination Fees	-- 200/-
2.	Centre Charge	-- 120/-
3.	Enrolment Fees	-- 25/-
4.	Fee for memorandum of Marks (Pass/Fail)	-- 100/-
5.	Fees for Migration Certificate per candidate.	-- 100/-
6.	Fees for Pass Certificate per candidate.	-- 100/-
7.	Supervision fees	-- 30/-
8.	Cross list fees	-- 05/-
9.	Processing Fees	-- 50/-
10.	Fee for Examination form (3G)	-- 05/-
11.	Fee for Photo Printing	-- 20/-
12.	Fee for Coding	-- 25/-
13.	Computing fees	-- 20/-
	Total =Rs.800/-	
14.	1 st Late fine (Per student)	-- 200/-
15.	2 nd Late fine (Per student)	-- 600/-
16.	Project Work Fees (per paper per student)	-- 40/-
17.	Practical Examination Fee (per Practical paper per students)	-- 40/-
18.	(N.B: In Biology paper one has to pay Rs- 80/- towards practical fee as it has two components: Biology-I (Bot.) & Biology-II (Zoology and each Component Rs. 40/-)	
19.	Change of Examination Centre	-- 500/-
20.	Additional Centre charge for the candidates	-- 50/- (Per candidate)

P. Bada
0/C, 9/10/25

Examination

R. Mishra
09-10-2025

Principal

Ispat H. S. School, Rourkela.

Principal

Ispat Higher Secondary School
Sector-16, Rourkela-3

Copy to: BCR/GCR/GNB/ Cash Sect./Accts./Exam. File/College Group/ website.